

LANCASTER COUNTY

COUNTY-CITY BUILDING Telephone: (402) 441-7410
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BOARD OF COMMISSIONERS

ADDENDUM #1

Issue Date: August 6, 2003

SPECIFICATION NO. 03-195 FOR SECURITY ELECTRONIC CONTROL SYSTEM ANALYSIS FOR THE LANCASTER COUNTY CORRECTIONS FACILITY

Addenda (or addendum if singular) are written instruments issued by the County prior to the date for receipt of offers which will modify or interpret the specification document by addition, deletion, clarification or correction. Please acknowledge receipt of this addendum in the space provided on your bidding document.

Be advised of the following changes to the County's specification and bidding documents:

- The County has established a tentative schedule as follows:

RFP Opens	August 202003
Internal Committee Review complete by	Sept. 52003
Notify short-list firms by	Sept. 10 2003
Short-list interviews	Sept. 29 2003
Reference Checking on top ranked firm	Week of Oct. 062003
Notify top ranked firm and recommend to Board	Oct. 14 2003
Issue Contracts - after Board approval	Oct. 15 2003
Signed Contracts on Board Agenda for Ratification	Nov. 04 2003
Contractor may begin working with County Corrections	Nov.-April 2004

NOTE: '05 County Budget process begins Jan/Feb.'04, with '04 budget year ending June 30,'04

It is the County's desire to have a budget figure for the 2005 budget year.

- ADDITIONAL INFORMATION: Floor plans and "as-built" plans are available currently at the County Corrections Department. CAD system drawings of the existing facility are not available from the County or Architect.
- CLARIFICATION: Please provide references that are corrections specific. In particular we are interested jobs you have successfully completed for similar security needs.
- ADDITIONAL INFORMATION: It is likely the current control center and booking center will be moved with the facility expansion plans for the future. We are interested in a system that can be easily relocated if necessary to accommodate new locations after the initial installation.

COMMISSIONERS

DEB SCHORR * LARRY HUDKINS * RAY STEVENS * BERNIE HEIER * BOB WORKMAN

KERRY EAGAN, Chief Administrative Officer

5. ADDITIONAL INFORMATION: At the end of 2001, the County completed a "Master Plan", consultant study prepared by Voorhis / Roberson Justice Services, Inc. (Boulder, CO). The study is a comprehensive needs assessment for the entire correctional system, including: the local criminal justice system and policies/practices; trend analysis of inmate population; functional utility of existing facilities; current staffing plan; inmate classifications; and, program and services needs assessment. This informational study will be available to the successful consultant on this project.
6. CORRECTION: Number of copies of the responses should be **six (6)**. On the "Proposer Questionnaire", please correct quantity.
7. CORRECTION: On the "Instructions to Proposers", "9. Indemnification" please correct a clerical error in the specifications. Under 9.2, the paragraph referenced should be "**9.1**" **rather than** "15.1" as shown.
8. SUBMITTAL: Please include as part of the response the proposed fee schedule and the "Proposal Questionnaire". Also include a tentative timetable for the project progression and completion.
9. See site visit log attached.

All other terms, conditions and requirements of the request remain the same as originally indicated in the document or as modified on previous addenda.

Kathy A. Smith
Assistant Purchasing Agent

SIGN-IN SHEET

FOR

#03-195, Security Electronic Control System Analysis for Lancaster County

DATE: August, 5, 2003

Kathy Smith, Assistant Purchasing Agent, Purchasing Dvs.

441-8309

FAX 441-6513

Email: ksmith@ci.lincoln.ne.us

FIRM NAME	REPRESENTATIVE NAME	PHONE #
R & N System Design, LLC	F. Wally Riffle, Architect	901-309-0115
DLR Group	Timothy J. DeBuse, AIA, Principal	402-393-4100
Today's Design & Manufacturing, Inc.	Larry Branam	210-601-4749
Arnold & O'Sheridan, Inc.	Jeffrey R. Geiger, Sr. Project Mgr.	262-790-4110
LTS, Inc. Consulting Engineers	Alan R. Latta, P.E., President	816-252-3494
HDR	Gregory S. MacLean, Office Mgr.	402-323-6220
HDR	Taylor T. Dueker AIA/NCARB	402-399-1317
HDR	Mike Havens	972-960-4160
Bob Jarrett, Corrections	Maintenance/Construction Mgr.	402-441-7140
Terry Weber, Corrections	Terry Weber, Facility Administrator	402-441-7530
Liz Thanel, Corrections	Business Manager	402-441-8916
Kathy Smith, City/Co. Purchasing	Assistant Purchasing Agent	402-441-8313
Michael Thurber, Corrections	Department Director	402-441-7530